

Personal Information

Full Name :

Email :

Phone Number :

Home organization :

Home Organization
Address :

Host Organization :

Host Organization
Address :

Details of Booking

List of Items :

Desired period
of rental/use :

Comments :

Proof of Membership at Home Organization

Name & Role of
Contact :

Email :

Membership Status (to be filled out by Home organization)

In Good Standing

Pending Payment

Not in Good Standing

Member since.. :

Signature of Home
Organization

Guidelines

- Artists must fill out and submit form to the centre at least 2 weeks prior to equipment rental
- Artists must be prepared to take full liability for equipment if broken or damaged during rental.
- Artists must treat the centre with the same respect that they give to the centre(s) of which they are a member.
- If seeking to rent equipment in another region, artists may not bring equipment outside the region in question without consulting and/or notifying the centre.
- The Host organization then approves or denies the request, at its sole discretion.
- Any revenues derived from the provision of services to the Travelling artist (ie., equipment rentals) will be retained by the Host organization.
- Artists must review the policies of the Host organization, especially those pertaining to equipment rentals, use of facilities, and insurance policy.

Signature of Artist